

Harrogate Advanced Bikes Committee

meeting 6-8-18

The meeting was held at the Bilton Cricket Social club on the above date and commenced at 19:30. Those in attendance were;

- John Blanchfield (Chair)
- Bob Hill (Chief Observer)
- Paul Dresser (Secretary)
- Richard Stembrowicz (Treasurer)
- Barry Ring (Ride Coordinator)

Apologies from Peter Smith

Minutes of last meeting were agreed as being accurate.

Matters Arising

Matters arising from previous meeting had been actioned.

GDPR (Paul Dresser)

GDPR in the context of the group had been reviewed by Paul Dresser.

A document will be issued to all members on an opt out basis for permission for HAB to hold personal details only for club use. This is a template provided by IAM for all groups to use.

As a small charitable group that does not process electronic payment there is no need to register with the information commission office (ICO).

General rules for compliance with GDPR are:

- Do not hold unnecessary personal information. Example if we see a driving licence and the associate signs to say they have a current licence we do not need to record and keep the details of the licence itself.
- Any data held should be done so securely (password protected)
- Private information should only be held by the processor associated with that data and not be held or transmitted to others. (IE treasurer holds list of names for subs and whether paid or not, this list should only be a name and a tick for paid, shouldn't hold any other information that could identify the person – DOB/Postcode etc. These would be deemed as unnecessary)
- All personal data on members is held on the IAM DTE database which we can access through a secure portal. This is compliant with GDPR.
- If we have no requirement for retention of data then it must be destroyed securely or handed back to the associate/member (IE records of riding assessment after

passing test, if they contain any personal information and information on lapsed membership)

Training (Bob Hill)

Bob provided update on training.

3 recent test failures.

5 new enrollees to be processed.

3 withdrawals for various reasons which were discussed.

Details were discussed in meeting but not published here for data protection.

Ride outs

Ride to IOM not proceeding due to lack of interest, agreed that over the winter we would review summer ride out program to see if we could be more inventive with more interesting or longer ride outs.

Agreed that trying to be flexible with dates to miss key events such as Father's Day was possibly counterproductive, and we should just stick to the dates published. We had mixed responses.

July – Bob Hill to lead.

August – John Blanchfield to lead.

September – Paul Dresser can no longer lead the ride due to change in circumstances. Barry to re-schedule.

Club Meetings

Indoor Club meeting program discussed starting in September and as highlighted below.

John Blanchfield is speaking to National Trust for first September meeting.

Paul Dresser is speaking to Hadrian tours regarding Route 66 tour speaker and Hidden Hearing about the effects of motorcycling on hearing. Dates have been offered based on above and awaiting update.

Also suggested was first responders as it has been a few years since we saw them, and Barry has links with feet forward group who may be able to bring some bikes to demo. – Further contact to be made.

JB to contact Mike about Xmas dinner.

Monday 10th September (national Trust Speaker - JB)

Monday 8th October – Free possible Hidden Hearing

Monday 12th November – Free

Monday 10th December - Xmas Quiz

Monday 14th Jan - Free

Monday 11th Feb – Hadrian Tour - Himalayas

Monday 11th March - Free

Monday 8th April – Free

May will switch to a Monday ride out.

Finance

Bank balance over £6500 over 2 accounts.

Richard reported there were no significant movement in balance, slight increase over time due to money coming in from IAM SFL sign up's. No major group expenditure.

Due to healthy financial position it was discussed whether we suspended any collections from Sunday ride outs as a temporary measure as the day didn't cost anything to the group. It was agreed to put this in place.

The Monday evening contribution was discussed however due to costs of renting the room and the food it was felt prudent to keep the donation as is, as it still didn't cover the cost.

Training and Observer meetings which incurred the cost of the room and the refreshments where still to be funded by the group.

New bank signatory documents were signed at the meeting with Richard, Bob and John as bank signatories.

Bob raised issue of intercoms between observer and associate and that it was becoming more accepted across other groups and the IAM itself. Discussion held about pro's/conn's

and best used. It was agreed to price up and seek approval for a trial of two sets. Expected cost circa £300.

AOB

No AOB

Next meeting Monday 22nd October at 7.30pm